



MEMORANDUM FOR AGENCY HEADS

THROUGH: EDWARD C. HUGLER
Acting Assistant Secretary for
Administration and Management

FROM: GUNDEEP AHLUWALIA
Chief Information Officer

SUBJECT: Threshold Change for Review by the
Information Technology Acquisition Review Board

In accordance with the Federal Information Technology Acquisition Reform Act (FITARA) requirements, the Department of Labor (DOL) IT Acquisition Review Board (ITARB) ensures that department and agency information technology (IT) acquisitions align with the department's IT Modernization effort, ensures that agencies do not duplicate enterprise-wide IT initiatives, and ensures agencies adhere to departmental policies. The ITARB is also accountable for the approval of the expenditure of funds for IT acquisitions as well as agency IT acquisition proposals and works closely with agencies on those decisions.

In FY 2016, DOL spent over \$580 million on IT goods and services as seen through the ITARB process—the majority of which was spent on acquisitions under \$150,000. After recognizing this and further assessing the current ITARB policy of a zero dollar threshold, the Office of the Chief Information Officer (OCIO) will raise the ITARB dollar threshold of acquisition initiatives requiring the Board's approval to those exceeding \$150,000. Agency IT leads should ensure that IT acquisitions up to \$150,000 are still included in the agency IT spend plan and should provide this data to the ITARB upon request. This threshold is designed to streamline the acquisition process and facilitate the procurement of goods and services and should result in less paperwork and lower costs for both the OCIO and Agency requestors. Agencies are still required to submit IT Spend Plans to the OCIO outlining planned expenditures for the fiscal year.

This guidance will be available on LaborNet along with other ITARB materials (see <http://labornet.dol.gov/itc/it/ITARB/index.htm>). Please note, this guidance only changes the dollar threshold for acquisitions requiring ITARB review and approval. It does not change other existing requirements, such as certification requirements for hardware and software, or dollar limitations on use of purchase cards. This new ITARB policy will be effective immediately. I am confident that the revised ITARB threshold and improved IT Spend Plan review process will help streamline IT Acquisition reviews.

cc: Administrative Officers